
Ivanhoe Public Workshop

Summary of Scope

Key Discussion Topic:

City Hall Development

Date: June 20, 2015





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Community Need

Present Situation

Earlier this year, the City Hall building on Emily Lane was found to have structural and environmental issues forcing closure of the facility for health concerns and temporary relocation of City business and Secretary to the IPOIA offices. A committee was appointed to assess the situation and options for the old City Hall building. Information gathered indicates that rehabilitation of the facility is not viable as the costs required to make the necessary repairs (\$20,000+) exceeding the value of the building, (\$7,500 approximate value of 21 year old office trailer). Based on these findings, the City Council has voted to explore other avenues for establishment of an adequate City Hall.

II. Description of Need

As our city strives to grow and stabilize itself as a self-sustaining community, appropriate City facilities are needed in which to conduct general business, store sensitive public documents, and protect city assets and property. Currently, the City is limited in space to the single office being rented from the IPOIA within their office building. This interim solution fills our City's needs to a very limited extent and a more sustainable solution is needed so that our city government can grow and develop to meet the pressing needs of the community. The City currently has no space to manage and conduct code enforcement, planning/zoning activities, or Mayoral business. There is limited storage space for public records, in process documents, and general office equipment needed in the day to day running of City business. While the co-location of the City Secretary in the IPOIA offices has allowed the City time to assess the situation with the Emily Lane facility and still conduct general business, the space in the IPOIA offices does not provide a space for private business discussions such as meetings with county officials, law enforcement representatives, or other conversations requiring any level of privacy. The lack of sufficient facilities stands to hinder the growth and stabilization of our City government and requires a solution the meets needs of the community at large.

III. Urgency

As is the case with all communities, the City of Ivanhoe faces a number of pressing challenges in terms of road repair, security, economic development, etc. All of these require a strong and stable city government with the resources and tools needed to address these issues in a professional and responsible manner. A permanent City Hall facility is needed to provide the City of Ivanhoe with the work and business space required for City officials to conduct business with a higher level of quality and



efficiency. The longer this situation is prolonged, the longer it will take for our community to stabilize.

Strategy for Resolution

Public Input

The City of Ivanhoe recognizes the need for residents to have an opportunity to have their needs heard and to state their opinions on matters of significant public policies and projects. This workshop is intended to educate residents as to the details of the current situation and provide an open forum for all members of the community to offer input and feedback on both the proposed needs for the future City Hall facility as well as to put forward creative ideas on how best to meet this need. All ideas will be recorded and collected in a document for public review at a future City Council meeting.

II. Ideas Assessment

Following this workshop, a committee will be assembled to review all ideas put forward and assess how well they align with the list of basic requirements put forth in this document and/or any additional/reduced criteria as prescribed by City Council. Additionally, this committee will assess the financial, logistical, and practical viability of each idea and report their findings back to the Community at another Town Hall Meeting for further consideration.



Solution Details

Basic Requirements

This list is subject to modification based on input from this workshop and/or additional requirements as set forth by City Council.

General criteria for a proposed solution are as follows:

Location:

- 1) Easily accessible to the community
- 2) Situated in a "safe" location
- 3) Appealing to first-time visitors/potential buyers

Office Spaces:

- City Secretary
- Code Enforcement
- Planning and Zoning Department
- Mayor

Additional Spaces:

- General Storage -
- Conference Room
- Handicap Accessible Bathroom
- Meeting space for up to 75 unless the facility is located in close proximity to current Community Center facility.

