



# CITY OF IVANHOE

870 Charmaine Dr. East, Woodville, TX 75979

## APPLICATION FOR BUILDING/WORK PERMIT

[cityofivanhoe@gmail.com](mailto:cityofivanhoe@gmail.com)

(409) 283-3299 Phone/Fax

[www.cityofivanhoetx.com](http://www.cityofivanhoetx.com)

**BUILDING PERMIT APPLICATION NUMBER** \_\_\_\_\_ **DATE** \_\_\_\_\_

**\*\*ALLOW UP TO TWO FULL WORKING DAYS FOR CITY TO PROCESS APPLICATION FOR PERMIT\*\***

Property Owner or Tenant name \_\_\_\_\_ Phone Number \_\_\_\_\_

Project Location \_\_\_\_\_ Section \_\_\_\_\_ Blk \_\_\_\_\_ Lot \_\_\_\_\_

Mailing Address if different from above \_\_\_\_\_

A separate permit is required for each tenant space and/or building per current permit fee

Type of Construction:  Residential  Land Occupancy

Type of Permit:  New  Addition  Alteration  Repair  
 Move  Remove  Other \_\_\_\_\_

**\*\*1,000 S.O. FT. MINIMUM HEATED/COOLED SPACE FOR HOME CONSTRUCTION IN ALL DISTRICTS REQUIRED\*\***

**\*\*UNDER NO CIRCUMSTANCES SHALL A STORAGE BUILDING BE USED FOR HABITATION\*\***

An issued permit becomes invalid if the work on the site authorized by the permit does not commence within **180 days of issuance**, or if the work on the site is **incomplete due to suspension or abandonment 180 days after the work commenced**.

**\*\*NO WORK CAN PROCEED UNTIL PERMIT IS ISSUED\*\***

Items required by City, Code Enforcement Officer or designee prior to permit issuance:

1. Plot drawing of the property showing placement of the building, septic system, fence or other buildings/structures on the specified property, and the relationship to property lines. (Hand drawings are acceptable, except for septic systems which must meet Texas Commission on Environmental Quality requirements)

2. Elevation plan of the proposed building or structure. (If a pre-fab structure, a copy of the manufacturer spec. sheet is acceptable).
3. A statement of the total square footage of the building, and the total living space
4. A list of the exterior materials to be used, and the type of roofing material.

## CHECK CITY ORDINANCES FOR RESTRICTIONS

**NOTICE: IT IS ADVISABLE TO CONTACT THE STATE 811 SERVICE AT LEAST 48 HOURS PRIOR TO DIGGING (including post holes) AND SUBMIT A LINE LOCATE REQUEST.**

I hereby certify that I am the owner of record of the property described above, or an authorized agent of the owner. After review of this application I certify that all information contained hereon is true and correct to the best of my knowledge. The work shall comply with all provisions of laws and ordinances, whether specified or not. By my signature I authorize the City, Code Enforcement Officer or designee to enter upon said property for inspections pertaining to this application and subsequent permit. The grant of a permit does not presume to give authority to violate or cancel the provisions of any federal, state, or local law regulating construction or the performance of construction.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone \_\_\_\_\_

Email Address: \_\_\_\_\_ Fax \_\_\_\_\_

Additional Comments: \_\_\_\_\_

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# APPLICATION FOR BUILDING PERMIT

Alteration and Repair/New Construction

Applicant/Property Owner \_\_\_\_\_

Please provide a plot drawing/description of the proposed work below

A large rectangular area filled with a light blue grid, intended for the applicant to provide a plot drawing or description of the proposed work.

Applicant/Property Owner \_\_\_\_\_

The undersigned applicant hereby declares that the above facts are true and correct and that the construction proposed herein will be performed in conformity with existing regulations as pertains to building as passed and approved by the City Council of Ivanhoe, TX.

_____ Signature of Contractor or Authorized Agent	_____ Date	
_____ Signature of Owner of Record (If Owner is Builder)	_____ Date	
_____ Approved	_____ Title	_____ Date

IF REQUIRED:

CONTRACTOR	ADDRESS	CITY,STATE,ZIP	PHONE
ELECTRIC: _____			
PLUMBING: _____			
OTHER: _____			
<b>*Contractors must register at Ivanhoe City Hall, and present copies of their licenses and insurance coverage.</b>			