



CITY OF IVANHOE

870 Charmaine Dr. East, Woodville, TX 75979

GENERAL WORK PERMIT

cityofivanhoe@gmail.com (409) 283-3299 Phone/Fax www.cityofivanhoetx.com

GENERAL WORK PERMIT APPLICATION # _____ DATE _____

****ALLOW UP TO A MINIMUM OF FOUR FULL WORKING DAYS FOR CITY TO PROCESS APPLICATION FOR PERMIT****

Property Owner or Tenant name _____ Phone Number _____

Project Location _____ Section _____ Blk _____ Lot _____

Mailing Address if different from above _____

❖ A separate permit is required for each type of permit per current permit fee

Type of Construction: Residential Land Occupancy

Type of Permit: New Addition Alteration Repair Fence
 Move Remove Other _____

UNDER NO CIRCUMSTANCES SHALL A STORAGE BUILDING BE USED FOR HABITATION

An issued permit becomes invalid if the work on the site authorized by the permit does not commence within **180 days of issuance**, or if the work on the site is **incomplete due to suspension or abandonment 180 days after the work commenced**.

****NO WORK CAN PROCEED UNTIL PERMIT IS ISSUED****

Items required by City, Code Enforcement Official or Designee prior to permit issuance:

1. Plot drawing of the property showing placement of the building, septic system, fence or other buildings/structures on the specified property, and the relationship to property lines. (Hand drawings are acceptable), and if applicable.
2. Elevation plan of the proposed building or structure. (If a pre-fab structure, a copy of the manufacturer spec. sheet is acceptable).
3. A statement of the total square footage of the building.
4. A list of the exterior materials to be used, and the type of roofing material.

***CHECK CITY ORDINANCES FOR RESTRICTIONS** (www.cityofivanhoetx.com)

NOTICE: IT IS ADVISABLE TO CONTACT THE STATE 811 SERVICE AT LEAST 48 HOURS PRIOR TO DIGGING (including post holes) AND SUBMIT A LINE LOCATE REQUEST.

I hereby certify that I am the owner of record of the property described above, or an authorized agent of the owner. After review of this application I certify that all information contained hereon is true and correct to the best of my knowledge. The work shall comply with all provisions of laws and ordinances, whether specified or not. By my signature I authorize the City, Code Enforcement Official or Designee to enter upon said property for inspections pertaining to this application and subsequent permit. The grant of a permit does not presume to give authority to violate or cancel the provisions of any federal, state, or local law regulating construction or the performance of construction.

Signature of Applicant: _____

Date _____

Contact Name: _____

Phone _____

Email Address: _____

Fax _____

Additional Comments: _____



APPLICATION FOR GENERAL WORK PERMIT

Alteration and Repair/New Construction

Applicant/Property Owner _____

Please provide a detailed plot drawing/description of the ALL proposed work below and ALL existing structures on property.

A large rectangular area filled with a light blue grid, intended for the applicant to provide a detailed plot drawing or description of the proposed work and existing structures on the property.



Applicant/Property Owner _____

The undersigned applicant hereby declares that the above facts are true and correct and that the construction proposed herein will be performed in conformity with existing regulations as pertains to building as passed and approved by the City Council of Ivanhoe, TX.

Signature of Contractor or Authorized Agent

Date

Signature of Owner of Record (If Owner is Builder)

Date

Approved

Title

Date

IF REQUIRED:

CONTRACTOR	ADDRESS	CITY, STATE, ZIP	PHONE
ELECTRIC:			
PLUMBING:			
OTHER:			
DELIVERY TRANSPORTS:			
<u>ALL</u> Contractors must register at Ivanhoe City Hall, and present copies of their licenses and insurance coverage <u>PRIOR</u> to any permits being issued			
** ALL DELIVERIES & EQUIPMENT TRANSPORTS MUST CONTACT THE CITY FOR INSURANCE COVERAGE CERTIFICATE ON FILE, WEIGHT LIMITS AND DELIVERY INSTRUCTIONS DUE TO WEIGHT LIMITS ON ALL CITY STREETS**			